

## REGISTRATION TERMS AND CONDITIONS & PROMISE TO PAY

I understand that when I register for any class at Marymount University or receive any service from Marymount University I accept full responsibility to pay all tuition, fees and other associated costs assessed as a result of my registration and/or receipt of services. I further understand and agree that my registration and acceptance of these terms constitutes a promissory note agreement (i.e., a financial obligation in the form of an educational loan as defined by the U.S. Bankruptcy Code at 11 U.S.C. §523(a)(8)) in which Marymount University is providing me educational services, deferring some or all of my payment obligation for those services, and I promise to pay for all assessed tuition, fees and other associated costs by the published or assigned due date. I understand and agree that if I drop or withdraw from some or all of the classes for which I register, I will be responsible for paying all or a portion of tuition and fees in accordance with the published tuition refund schedule at

<https://www.marymount.edu/Admissions/Student-Accounts/Bill-Payment/Refund-Policy>

I have read the terms and conditions of the published tuition refund schedule and understand those terms are incorporated herein by reference. I further understand that my failure to attend class or receive a bill does not absolve me of my financial responsibility as described above.

**Room and Board:** I agree to honor the entirety of the Housing License Agreement (including the Cancellation/License Release Request/Termination section) for the entire license period and pay for all charges for the accommodations assigned. I understand that if I am under 18 years of age, the Parent or Guardian are responsible to pay for all charges. I agree that failure to satisfy the financial obligations accrued under this License may result in the withholding of grade transcripts and/or permission to re-enroll pursuant to University rules and regulations governing the imposition of these sanctions.

## METHOD OF BILLING

I understand that Marymount University uses electronic billing (e-Bill) as its official billing method, and therefore, I am responsible for viewing and paying my student account e-Bill by the scheduled due date. I further understand that failure to review my e-bill does not constitute a valid reason for not paying my bill on time. E-bill information is available in [Marynet](#).

## BILLING ERRORS

I understand that administrative, clerical or technical billing errors do not absolve me of my financial responsibility to pay the correct amount of tuition, fees and other associated financial obligations assessed as a result of my registration at Marymount University.

## RETURNED PAYMENTS/FAILED PAYMENT AGREEMENTS

If a payment made to my student account is returned by the bank for any reason, I agree to repay the original amount of the payment plus a returned payment fee of \$55. I understand that multiple returned payments and/or failure to comply with the terms of any payment plan or agreement I sign with Marymount University may result in cancellation of my classes and/or suspension of my eligibility to register for future classes at Marymount University.

#### DELINQUENT ACCOUNT/COLLECTION

**Financial Hold:** I understand and agree that if I fail to pay my student account bill or any monies due and owing Marymount University by the scheduled due date, Marymount University will place a financial hold on my student account, preventing me from registering for future classes, requesting transcripts, or receiving my diploma.

**Collection Agency Fees:** I understand and accept that if I fail to pay my student account bill or any monies due and owing Marymount University by the scheduled due date, and fail to make acceptable payment arrangements to bring my account current, Marymount University may refer my delinquent account to a collection agency. I further understand that I am responsible for paying the collection agency fee which may be based on a percentage at a maximum of 33.3 percent of my delinquent account, together with all costs and expenses, including reasonable attorney's fees, necessary for the collection of my delinquent account. Finally, I understand that my delinquent account may be reported to the credit bureau.

#### COMMUNICATION

**Method of Communication:** I understand and agree that Marymount University uses e-mail as an official primary method of communication with me, and that therefore, I am responsible for reading the e-mails I receive from Marymount University. I further understand that Marymount University may use my personal e-mail address as a secondary method of communication when necessary. I understand that I am responsible for reading all e-mail communication received from Marymount University on a timely basis and responding as necessary to such communication.

**Contact:** I authorize Marymount University and its agents and contractors to contact me at my current and any future physical addresses, cellular phone number(s), email address(es) or wireless device(s) regarding my delinquent student account(s)/loan(s), any other debt I owe to Marymount University, or to receive general information from Marymount University.

**Updating Contact Information:** I understand it is my responsibility to keep the Office of the Registrar informed of any changes of my home, local residence and/or billing address; phone

number; and/or email address by following the procedure at <https://www.marymount.edu/Academics/Services-Resources/Registrar-s-Office/Updating-Your-Information> for purposes of continued communication regarding any amounts that remain due and owing to Marymount University.

## WITHDRAWAL

If I decide to completely withdraw from Marymount University, I will follow the instructions at <https://marymount.edu/Academics/Services-Resources/Registrar-s-Office/Registration-Information/Withdrawal-Information/> which I understand and agree are incorporated herein by reference.

## ENTIRE AGREEMENT

This agreement supersedes all prior understandings, representations, negotiations and correspondence between the student and Marymount University, constitutes the entire agreement between the parties with respect to the matters described, and shall not be modified or affected by any course of dealing or course of performance. This agreement may be modified by Marymount University if the modification is signed by me. Any modification is specifically limited to those policies and/or terms addressed in the modification.

## FINANCIAL AID

I understand that aid described as “estimated” on my Financial Aid Award does not represent actual or guaranteed payment, but is an estimate of the aid I may receive if I meet all requirements stipulated by that aid program. I understand that my Financial Aid Award is contingent upon my continued enrollment and attendance in each class upon which my financial aid eligibility was calculated. If I drop any class before completion, I understand that my financial aid eligibility may decrease and some or all of the financial aid awarded to me may be revoked. If some or all of my financial aid is revoked because I dropped or failed to attend class, I agree to repay all revoked aid that was disbursed to my account and resulted in a credit balance that was refunded to me. I agree to allow financial aid I receive to pay any and all charges assessed to my account at Marymount University such as tuition, fees, campus housing and meal plans, student health insurance, parking permits, service fees, fines, bookstore charges, or any other amount, in accordance with the terms of the aid.

**Federal Aid:** I understand that any federal Title IV financial aid that I receive, except for Federal Work Study wages, will first be applied to any outstanding balance on my account for tuition, fees, room and board. Title IV financial aid includes aid from the Pell Grant, Supplemental Educational Opportunity Grant (SEOG), Direct Loan and PLUS Loan. I authorize

Marymount University to apply my Title IV financial aid to other charges assessed to my student account such as student health insurance, parking permits, bookstore charges, service fees and fines, and any other education related charges. I further understand that this authorization will remain in effect until I rescind. I may withdraw it at any time by following the instructions at <https://www.marymount.edu/Admissions/Student-Accounts/About-Your-Bill/Title-IV-Authorization>

**Prizes, Awards, Scholarships, Grants:** I understand that all prizes, awards, scholarships, and grants awarded to me by Marymount University will be credited to my student account and applied toward any outstanding balance. I further understand that my receipt of a prize, award, scholarship, or grant is considered a financial resource according to federal Title IV financial aid regulations, and may therefore reduce my eligibility for other federal and/or state financial aid (i.e., loans, grants, Federal Work Study) which, if already disbursed to my student account, must be reversed and returned to the aid source.

#### PRIVACY RIGHTS & RESPONSIBILITIES

I understand that Marymount University is bound by the Family Educational Rights and Privacy Act (FERPA) which prohibits Marymount University from releasing any information from my education record without my written permission. Therefore, I understand that if I want Marymount University to share information from my education record with someone else, I must provide written permission by following the procedure outlined at <https://www.marymount.edu/Academics/Services-Resources/Registrar-s-Office/FERPA-Information>. I further understand that I may revoke my permission at any time as instructed in the same procedure.

#### IRS FORM 1098-T

I agree to provide my Social Security number (SSN) or taxpayer identification number (TIN) to Marymount University upon request as required by Internal Revenue Service (IRS) regulations for Form 1098-T reporting purposes. If I fail to provide my SSN or TIN to Marymount University, I agree to pay any and all IRS fines assessed as a result of my missing SSN/TIN. I consent to receive my annual IRS Form 1098-T, Tuition Statement, electronically from Marymount University. I understand that if I do not consent to receive my Form 1098-T electronically, a paper copy will be provided. I understand that I can withdraw this consent or request a paper copy by following the instructions at <https://www.marymount.edu/Admissions/Student-Accounts/1098T>.

#### STUDENT AGE

I understand and agree that if I am younger than the applicable age of majority when I execute this agreement that the educational services provided by Marymount University are a necessity, and I am contractually obligated pursuant to the “doctrine of necessities.”