

Marymount University

Title IX

MANDATED REPORTER OFFICIAL RESOURCE AND RESPONSE GUIDE

PROHIBITED CONDUCT

- Sexual Harassment
- Sexual Assault
- Dating and Domestic Violence
- Stalking
- Discrimination based on sex, sexual orientation, gender identity, gender expression and/or related retaliation
- Sexual Exploitation
- Intimidation
- Hazing
- Bullying/Cyberbullying

If someone tells you they have experienced any form of prohibited conduct:

WHAT TO DO:

1. If someone tells you they have experienced a form of prohibited conduct, first, offer them support, listen to them and encourage them to seek help and counseling as soon as possible.
2. If the individual's safety is an immediate concern, call 911 or contact Campus Safety at 703-284-1600.
3. Report the incident to the Title IX Coordinator in accordance with the Title IX Sexual and Interpersonal Misconduct Policy.
4. Allow the Title IX Office to conduct the investigation in accordance with the Title IX Sexual and Interpersonal Misconduct Policy and related procedures.

If you have experienced any form of prohibited conduct:

WHAT TO KNOW:

- You are in control.
- You have the right to choose whom you will talk to, what resources you will use, what you will say, and when you will say it.
- If you choose to share your experience, your disclosure will be taken seriously and you will be treated with dignity and respect.
- The University will respond promptly and effectively to reports of Prohibited Conduct and will take appropriate action to prevent its occurrence, correct and address its effects, provide supportive measures, and, when warranted, issue discipline for violations of the Title IX Sexual and Interpersonal Misconduct Policy.
- You will be protected from retaliation. Marymount does not tolerate acts of retaliation against anyone filing a complaint or participating in an investigation.

ACTIONS TO CONSIDER:

- Preserve the physical evidence.
- Speak to a confidential resource.
- File a complaint with Title IX.
- Report to Law Enforcement.
- Go somewhere you feel safe.
- Seek supportive measures.
- Seek medical attention.
- Seek a sexual assault forensic exam.

OPTIONS:

- You have many resources available to you at Marymount and in the community.
- You have the right to report to the University to initiate a formal grievance process. Contact the Title IX Office at (703) 908-7561, titleix@marymount.edu.
- You have the right to report to local law enforcement to initiate a criminal process.

CAMPUS RESOURCES:

Student Counseling Services

(Confidential)

Berg Hall 1014 | 703-526-6861

Student Health Services *(Confidential)*

Berg Hall 1014 | 703-284-1610

University Chaplain *(Confidential)*

Gerard Hall | 703-284-1607

CARE Team

Berg Hall 1001

Title IX Office

Berg Hall 1001 | 703-908-7561

Campus Safety & Emergency Management

Guardhouse | 703-284-1600

OFF-CAMPUS RESOURCES:

Doorways for Women and Children | 24-hour Sexual Violence Hotline | 703-237-0881

Fairfax County Domestic and Sexual Violence Hotline | 703-360-7273

Virginia State Domestic & Sexual Violence Hotline | 800-838-8238

National Domestic Violence Hotline (NDV) | 800-799-7233 (SAFE)

Marymount University Employee Assistance Program- Faculty & Staff | 888-267-8126

Inova Fairfax Hospital | 3300 Gallows Road Falls Church, Virginia 22042 | 703-698-1110

Inova Alexandria Hospital | 4320 Seminary Road Alexandria, Virginia 22304 | 703-504-3000

Arlington County PD | 703-558-2222

Fairfax County PD | 703-691-2131

VA State Police | 703-803-0026

WHAT SHOULD I SAY?

“Thank you for sharing with me. As a mandated reporter, I am required to report this to the Title IX Office. Please know this is not your fault. There are resources available to you both on campus and off campus. You have the right to make a report to the police department, MU Title IX Office, or choose not to report. Retaliation for reporting is prohibited and should be reported to the Title IX Office. What can I do to support you?”

HOW TO REPORT:

Any person may report an incident of prohibited conduct to the Title IX Office.

Email: titleix@marymount.edu

Phone: 703-908-7561

File a report here:

https://cm.maxient.com/reportingform.php?MarymountUniv&layout_id=40

ARE YOU A MANDATED REPORTER?

Mandated Reporters are required to notify the Title IX Office if, in the course of their employment, they receive a report of Prohibited Conduct. Mandated Reporters include the following:

- Deans, Assistant Deans, Department Chairs, and Directors
- Marymount Human Resources
- Division of Student Affairs
 - VPs, AVPS, and Directors
 - Resident Life Pro-Staff
- Department of Athletics
 - Director of Athletics
 - Head Coaches
 - Assistant/Associate Coaches
- Campus Safety & Emergency Management Officers