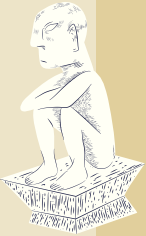


# The Weekend Time Sheet

## Master Checklist

Make a list of each task you want to accomplish this weekend; be reasonable (3-4 tasks)!



A large vertical rectangular area with a light beige background, containing four small dark grey squares arranged vertically, serving as a checklist for tasks.

Break each Master Checklist task into 2 separate sub-tasks, so they feel manageable; then assign each sub-task to a spot below

Saturday Morning

A rectangular area with a light beige background, containing two small dark grey squares arranged vertically, for sub-tasks on Saturday Morning.

Saturday Afternoon

A rectangular area with a light beige background, containing two small dark grey squares arranged vertically, for sub-tasks on Saturday Afternoon.

Sunday Afternoon

A rectangular area with a light beige background, containing two small dark grey squares arranged vertically, for sub-tasks on Sunday Afternoon.

Sunday Night

A rectangular area with a light beige background, containing two small dark grey squares arranged vertically, for sub-tasks on Sunday Night.



" Better three hours too soon than a minute too late."

- William Shakespeare